



Education Resources
Executive Director **Carole McKenzie**
David Livingstone Memorial Primary School
Head Teacher: **Mrs Linda Callender**

Our ref:
Your ref: LC
If calling ask for: Linda Callender
Phone: 01698 823680
Date: 22nd October 2024

Dear Parent/Carer

P1-3 Hallowe'en Party

Our P1-3 children will be having a Hallowe'en party on the afternoon of Tuesday, 29th October. Should you wish to take your child home in order that they can get changed into their costume, he/she may be collected from the infant playground at 12.00pm on this day. Alternatively, your child may remain in school over lunchtime and a member of staff or one of our P7 monitors will assist them to get changed prior to the party. If your child is going home for lunch, please ensure that they return to school via the school office at 1.15pm.

The Parent Council have very kindly offered to donate snacks for this party. If you do not wish your child to be given a snack, please let staff in the school office know **no later than Friday, 25th October**. Likewise, if you do not wish your child to participate in the Hallowe'en party, please also let us know by this date so that alternative arrangements can be made for them.

P4-7 Hallowe'en Disco

Our Parent Council have organised a Hallowe'en disco for all our P4-7 children. This is a free event and will take place from 6.30pm – 8.00pm on Wednesday, 30th October. All children should enter the school via the main entrance where a register will be taken. At the end of the evening, all children must be collected by an adult. Adults will be asked to come into the building and we will dismiss the children one class at a time. Please remain patient whilst we do this as it is important that all children go home safely.

The Parent Council have also very kindly offered to donate snacks for this disco too. Again, if you do not wish your child to be given a snack, please let staff in the school office know **no later than Friday, 25th October**.

Thanking you in advance for your co-operation.

Yours sincerely

Linda Callender
Head Teacher

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