



Education Resources
Executive Director **Tony McDaid**
Head Teacher **Linda Callender**
David Livingstone Memorial Primary School

Our ref: LC
Your ref:
If calling ask for: Linda Callender
Phone: 01698 823680
Date: 22nd December 2021

Dear Parent/Carer

Return to School – January 2022

As we prepare to break for our Christmas holiday, I understand that some of you may be anxious about what to expect at the start of the new term. There are concerns about this new variant of Covid-19, but please be reassured that the safety of our pupils and staff is paramount in all of our decision-making and follows the advice that we have received from the Scottish Government and South Lanarkshire Council.

On Tuesday 21st December, the First Minister laid out plans for schools to return in January 2022, as planned. Whilst a number of restrictions had been removed in society, the new Omicron variant has meant that current mitigations in schools have been tightened. To ensure that we comply with the current guidance, all previous mitigations will remain in place. There are also some key changes. Full details are outlined below.

Entrance and Exit Gates

- Only **one** adult should drop off/pick up their child at the end of the day, remembering to keep gates and pathways clear as well as maintaining social distancing between one another. We all have a shared responsibility to keep our school community safe.
- Parents/carers are required to wear a face covering (unless exempt) whilst dropping off/waiting to collect their child.
- To ensure that entrance and exit to our school grounds can be carefully controlled, the back gate will remain closed. All children must enter the school via the main gate at the front of the school.
- Only P1 parents/carers will be allowed in the playground where they should stand outside their child's classroom door, remembering to maintain social distancing from one another.
- Starting and finishing times will remain staggered to allow children to arrive and leave safely at the end of the day. These are as follows:

Class	Starting Time	Finishing Time
P1 (Miss Brown)	8.45am	2.45pm
P1/2 (Miss Marshall)	8.55am	2.55pm
P2 (Mrs Young & Mrs Bannatyne)	9.05am	3.05pm
P3 (Mrs Jeffrey)	8.45am	2.45pm
P3/4 (Mrs Daly and Miss Smith)	8.55am	2.55pm
P4 (Miss Sharkey)	9.05am	3.05pm
P5 (Miss Campbell)	8.45am	2.45pm

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**INVESTORS
IN PEOPLE**



**Healthy
Working
Lives**

P5/6 (Miss Feeney)	9.05am	3.05pm
P6/7 (Mrs Sommerville)	8.55am	2.55pm
P7 (Mr Burns)	8.45am	2.45pm

- Children should arrive for their allocated time as they will not be allowed to enter the playground until 5 minutes before this time.
- Support staff and members of the school leadership team will be positioned around the playground to direct children to their correct area on arrival at school and to ensure pupil safety on exiting the school. They will not have time to speak to parents/carers at this time.

Traffic Management

- Only staff and people who are visiting the school will be allowed to enter the car parks, along with any authorised vehicles responsible for transporting children to school (such as taxis organised by SLC), and anyone who displays a blue badge. The drop-off zone will also be out of use and parents/carers are asked to park in the car park across the road from the school or in the neighbouring streets, remembering not to block anyone's driveway.

Outdoor Space

- Classes will be allocated different areas in the playground to avoid mixing of class bubbles and will have staggered breaks and lunchtimes to ensure that not everyone is outside at the same time.
- Each class will line up outside their own classroom door, apart from P3 (Mrs Jeffrey's class) who will line up along the windows of the dinner hall.
- Children should not bring in any toys from home to use in the playground.
- First aid boxes will be taken out into the playground to avoid children having to come to the office unless absolutely necessary.

Access to the Establishment

- Parents/carers are asked to phone or email the school, rather than visiting the school office.
- Any adults accessing the building will be asked to wear a face covering (unless exempt), sanitise their hands on entry, and leave contact details.
- Support staff/the school janitor will monitor children going to the toilet at break times.
- A hand sanitiser will be available at all entrances to the school.
- Where possible, all visitors are asked to sign in and out the building using their own pen.
- All children will enter and exit the building via their external classroom door that leads into the playground, apart from P3 (Mrs Jeffrey's class) who will enter and exit via the Open Area doors.

Dining Hall / Lunchtimes

- Classes will continue to have staggered lunchtimes.
- Classes will continue to have set entry and exit times.
- Children will sit in classes.
- Seats and tables will be sanitised after each class.
- Hand sanitiser will be available at the entry and exit of the dinner hall.
- If children are bringing a packed lunch to school, this should be in an enclosed bag or container. Packed lunch boxes should be washed every night.
- Where possible, children should be discouraged from going home for lunch.

Classrooms

- Children will wash their hands at regular points throughout the day, namely when they enter school, before interval, after interval, before lunch, after lunch and before they go home.
- Windows and doors will remain open, where possible.
- Hand sanitiser dispensing units are available in all classrooms and in public areas.
- Children should bring in a change of shoes so that they are not wearing outdoor shoes in the carpeted areas in our classrooms.
- The janitor will regularly replenish soap, paper towels and hand sanitiser throughout the day.

- Children should bring in their own water bottle, clearly labelled with their name. This should remain on their own desk at all times and should last them throughout the day. Should you require support supplying your child's own water bottle, please contact the school to let us know.
- Children should not bring toys or non-essential items to school.

Learning and Teaching

- Unless exempt, staff will continue to wear face coverings in communal areas and when they cannot keep a 2m distance from other adults and/or children (ELC staff do not need to wear face coverings when interacting with nursery children).
- Classroom windows will remain open at all times to ensure adequate ventilation. Please ensure that your child is dressed appropriately for the colder weather. We also have a supply of winter clothing available in school on our recycling rail should this be of use to you.
- Children from all stages will continue to experience learning outdoors regardless of the weather, so please ensure that they dress appropriately for this and bring a waterproof jacket to school every day.
- Indoor P.E. will continue and children should come to school wearing their P.E. clothes on their allocated days.
- Children will remain in class bubbles and there will be no mixing between classes. This will mean that will have to postpone buddying, paired reading, Friendship Friday, etc.
- Children in the nursery will revert back to 'pods' with their allocated key worker and should enter and exit at their allocated time.
- Extra-curricular clubs will be facilitated in class groupings. More information on this will follow in the new term.
- Nurture will be facilitated in class groupings.
- All assemblies will remain virtual.
- Pupil leadership groups will be postponed at present.
- Books and other school resources can go home with pupils; however, unnecessary sharing of textbooks etc should be discouraged. There is no longer a requirement for 72 hours quarantine for resources, including homework jotters and reading books.

Breakfast Club

- Our Breakfast Club will continue and is free to all children. There is no charge for this and children will be offered the choice of Weetabix/toast/fresh fruit and a cup of water/milk.
- Children coming to Breakfast Club should enter the school via the main door **between 8.25am and 8.40am**. Unfortunately, we will be unable to accept any children outwith these times.
- Each class will be allocated their own table in the dining hall and children will be dismissed into the playground 5 minutes before their staggered start time.
- Children will be supervised by 2 support assistants and they are expected to show responsible and safe behaviour at all times, following the same rules that apply in our dining hall at lunchtime.

Other

- **Parents/carers must contact the school (either by phone or email) immediately if their child or another family member is displaying symptoms and should not visit the school until the recommended self-isolation period is over. The 'Information' section of our school app also gives you option to call/email the school office.**
- **Parents/carers must inform the school (either by phone or email) of results of PCR tests undertaken by any household member. This will help us to input the correct attendance code for pupils. The 'Information' section of our school app also gives you option to call/email the school office.**
- **All absences must be reported to the school office whether they are Covid-related or not. Again, this ensures that the correct attendance code is applied to pupils.**
- The strong focus on good personal and environmental hygiene procedures will remain unchanged. This includes regular hand washing/sanitising and enhanced cleaning, including touch point cleaning during the day.
- In recognition of the positive impact on the wellbeing of children and young people, supply

staff and other **professional visitors** can continue to visit schools.

- All Parent Council meetings will continue to take place virtually.
- Regular CO2 monitoring will take place across all educational establishments.
- All staff will be encouraged to continue to take twice weekly Lateral Flow Tests.
- Information on who is considered to be at highest risk is available on the Scottish Government's website (www.gov.scot). The Chief Medical Officer's advice is that children, young people and adults in the highest risk group should follow the same advice as the general population.
- A revised risk assessment and Safe Systems of Work will follow in January. This will be posted on our school website.
- An isolation room has been set up in the school to be used for anyone (adult or child) who starts to display symptoms of Covid-19.
- If your child has a medical need, we will contact you to discuss arrangements for this, including the possible use of PPE for staff.
- All deliveries will be wiped once they have come into the school.
- Where possible, maintenance work in the building will be completed outwith school hours.

Thank you for your support and we look forward to welcoming our children back on Wednesday 5th January. We are in a period of extended national uncertainty which is changing daily, and I would ask you follow us on Twitter @dlivvies, on our school app and on our school website as any updates/changes will be posted there.

Thank you for your ongoing support and understanding during this very challenging time. Please take care and look after our wonderful children

If you have any questions or concerns in relation to our return, please do not hesitate to contact me by either phoning the school (01698 823680) or by emailing the school office (gw14dlmpsoffice@glow.sch.uk).

Yours sincerely

Linda Callender
Head Teacher