

David Livingstone Memorial Primary School Parent Council

Minutes

Date: 9th November 2023

Present: Michelle Wardlaw, Debi Trevett, Collette Donald, Charlene Barclay, Linda Callender, Yvonne Mitchell, Jennifer Lattimer, Helen Murdoch, Kaitlin Gibb, Nicola Ritchie, Alistair Burns, Amy Livingston, Lisa Davidson, Nicole Scholes

Apologies: Marie Charlton, Yvonne McCarthy, Dorothy Hanlon

Previous meetings minutes

- Proposed by – Michelle Wardlaw
- Seconded by – Charlene Barclay

Treasurer's report

- Current Balance £2400 in the bank, panto and disco all paid
- Community Grant £500 – School to advise on how to spend and proof of spending to be sent to Blantyre Community.
- £1800 held by school still to be spent. Ideas include IT or Play equipment.

Halloween Disco

- Following recent Facebook activity, Debi reminded to council of .6.6 of the constitution which states “if a parent council member acts in a way that is considered by other members to undermine the objectives of the parent council, their membership of the parent council shall be terminated if the majority of the parent members agree. Termination of membership would be confirmed in writing by the chair or designated representative to the member. “
- If any council members have any questions on decisions made by the council, Debi advised them to ask her for clarification as to why the decision was made.

Fundraising/Events

- Christmas Fayre: Confirmed date 29th November. Debi discussed stall holders, stalls and we require more donations as donations are very light this year. We also discussed vigilant supervision on the front door of school due to vandalism last year.

School Business

- Staffing
 - Mr Burns (0.4 Acting Principal Teacher)
 - Mrs Stevenson & Mrs Crawford on maternity leave
 - Mrs Simpson & Mrs Grady started
 - Miss Bell (EY Team Leader) returning in December
 - Acting EY Team Leader post being interviewed
 - Mrs Caskie absent
- P7 Positive Play Leaders training
- House and Vice Captains elected
- Parent/Carer Consultations
- Health Week
- P7 transition events started
- Class Showcases (P3, P4 & P7)
- Attainment meetings with staff
- Literacy jotter monitoring
- SLT class visits
- VF adaptations

Upcoming events

- P4-7 choking workshop linked to Children in Need = 10th Nov
- Anti-Bullying Week = week beg 13th Nov
- Flu vaccination (P1-P7) = 17th Nov
- Nursery – P4 fluoride varnishing – 20th Nov
- P6/7 library visit = 20th Nov
- P6 library visit = 27th Nov
- P1 & P7 dental inspections = 28th Nov
- Christmas Fayre = 29th Nov
- Scots Afternoon = 30th Nov

- P5 library visit = 4th Dec
- Numeracy jotter monitoring = week beg 4th Dec
- Pantomime = 12th Dec
- Christmas lunch = 13th Dec
- Nativity (pm) = 13th Dec
- Nativity (am) = 14th Dec
- P6/7 & P7 Christmas Party = 15th Dec
- Nursery Stay & Play = 18th & 19th Dec
- P5 & P6 Christmas Party = 18th Dec
- P4/5 & P4 Christmas Party = 19th Dec
- Talent Show = 20th Dec
- P2/3 & P3 Christmas Party = 20th Dec
- Christmas Service = 21st Dec
- Nursery, P1 & P1/2 Christmas Party = 21st Dec
- P1 Enrolment Week = week beg 15th Jan

Communication

- Mrs Callender also raised that 70 parents have not signed up for parent portal as this is going to become main way of communication with parents, she also discussed format in which the updates will be sent out

Next meeting 11th January 2024