



Cost of the School Day Position Statement

Possible Next Steps for 2020/2021: *Blue = Staff; Green = Pupils; Purple = Parents*

(Bold print shows actions achieved during 2020/2021)

At David Livingstone Memorial Primary School we recognise the need to reduce the Cost of the School Day for all our pupils and particularly for our pupils who are already experiencing poverty. We examine the School Day through the following headings; Uniform, Travel, Learning, Friendships, School Trips, Eating at School, Fun Events, School Clubs and Home Learning.

Uniform

Our current uniform is a blue shirt and tie, a blue poloshirt, black trousers/skirt and a school sweatshirt/black jumper or cardigan. Families can purchase badged uniforms from Scotcrest in Hamilton, should they wish. However, we do not insist on badged sweatshirts/poloshirts and so similar items may also be purchased in local supermarkets such as Asda, Morrisons, Tesco or Sainsbury's. Next session we intend to update our practice by introducing a 'recycling rail' at the main office. Families may donate any unwanted items, or take things that may be of use to their children.

Actions completed during 2019/2020

- *A recycling rail for unwanted items of school uniform was introduced in the school.*

Suggested Next Steps for 2020/2021

- *Notify parents that the uniform rail is still available.*
- *Display the rail outside once a week and inform parents of times (maybe a timetable to avoid congestion).*
- *Send home a letter to remind parents that the rail is there and to encourage them to donate items.*
- *Make parents aware of what is on offer using newsletter and school app.*
- *Wear sports clothes all year round on PE days.*
- *Promote recycling rail from a sustainability point of view*

Possible Next Steps for 2021/2022

- *Re-introduce PE kit – change guidance on PE day to remove 'wear as you please' and have school/plain polo, black shorts/leggings/joggers (no crop tops)*
- *Continue with recycling rail*
- *Continue advertising/raising awareness of recycling rail with parents*
- *Introduce a sewing club to repair uniform*
- *Introduce a schoolbag donation rail*
- *Wear PE clothes on PE days*
- *Promote recycling rail with children so that they know about it too*
- *Introduce a clothes swap*

- *Maybe have no gym shoes?*

Travel

The majority of our children walk to school. Transport in the form of taxis is provided for the a few children by the Local Authority. We are aware that this could mean many children are not able to attend after-school clubs and we therefore ensure that we have lunch time activities, as well as some which take place after school.

Actions completed during 2019/2020

- *A range of lunchtime clubs were on offer for children of all stages.*

Suggested Next Steps for 2020/2021

- *Provide masks for children who do have to travel by taxi.*
- *Offer lunchtime clubs when possible due to Covid restrictions.*
- *Reintroduce Active Schools playleader training*
- *Keep car parks closed to public to encourage walking.*
- *Open bike sheds to encourage cycling and scooting to school.*

Possible Next Steps for 2021/2022

- *Introduce cycle/scoot to school once a week, e.g. Walking Wednesday*
- *Re-open bike shed*
- *Introduce incentive award for best class who walk/cycle/scoot to school*
- *Re-introduce playleaders*
- *Re-open bike sheds*
- *Encourage more active ways to get to school*
- *Bring back cycle/scoot to school*
- *Encourage trips that we can walk to*
- *Raise money to support with transport costs*

Learning

Children at David Livingstone Memorial Primary School do not need to pay for any core learning activity. Pens and pencils are provided and young people do not need to bring their own equipment. We also provide craft materials should children require these as part of a home learning activity. We currently do not have a procedure for young people to borrow ICT equipment if they need it for homework (e.g. a Notebook), however we are looking to offer homework clubs next session, as well as raise all children's awareness of the facilities on offer at the local library.

Actions completed during 2019/2020

- *A P4-7 homework club was introduced for identified children.*
- *We began a whole school library project to try to encourage more children to become members. Unfortunately, not all classes were able to visit the library due to lockdown, although plans were in place for everyone, including the nursery children, to visit the library twice over the course of the session.*
- *The local authority asked parents/carers to let us know if their child had no access to an IT device during lockdown. Unfortunately, required resources did not then arrive in time. We will revisit this as part of our contingency plan during 2020/2021.*

Suggested Next Steps for 2020/2021

- **Check which children require devices and learning resources**
- **Promote free resources (Sumdog, Topmarks, Harper Collins Big Cat etc) with parents.**
- *Reintroduce school library, timetabled for classes, with books quarantined on return*
- *Reintroduce Homework Club.*
- *Continue to encourage all children to become a member of the local library when this becomes available for use.*
- **Continue to identify children who do not have access to any IT equipment.**
- **Encourage all children to use Google Classroom.**
- **Inform parents through school app and Twitter about Google Classroom and other resources.**
- **To use some PEF funding to support targeted families with physical resources.**
- *Virtual homework club/homework help online.*
- **More instructions on home learning for both pupils and parents.**
- **Issue a resource pack for home.**
- **Paper copies of work sent home instead of online.**
- *Allow children to borrow library books to take home.*

Possible Next Steps for 2021/2022

- *Issue a homework pack to every child*
- *Send home Easimaths passwords*
- *Start homework club*
- *Parents Q & A session or pre-recorded video to show them how to access TopMarks, etc.*
- *Provide resource packs every year (pencils, sharpener, pens, paper)*
- *Have a group set of Chromebooks/ipads for every class*
- *Arrange visits to Blantyre Library*
- *Open school library*
- *Give Chromebooks to people who don't have one*

- *Borrow resources from school*

Friendships

We ensure that any pupil experiencing poverty-related bullying has a way of reporting this in confidence. We intend to extend our Health and Wellbeing programme to teach young people about poverty-related issues, as well as discuss this as part of Anti-Bullying Week. We have already gathered the views of our young people and families on the Cost of the School Day and will continue to involve them in decision-making around this.

Actions completed during 2019/2020

- *Staff discussed hurtful comments relating to financial difficulties as part of Anti-Bullying Week.*
- *Our Charities Committee organised one charity event per term to help support those who may be living in poverty both locally and beyond.*

Suggested Next Steps for 2020/2021

- *Be aware of conversations relating to gifts, experiences, holidays etc.*
- *When getting a child up at assembly for their birthday be conscious that not every child will have the same birthday experience. Perhaps just sing 'Happy Birthday' instead?*
- Organise an Anti-Bullying virtual assembly
- Organise an Anti-Bullying poster competition
- **Link friendships to Emotion Works Class Programme**
- Organise virtual Buddy activities
- Introduce a Playground Challenge on the last Friday of every month (e.g. play with a new friend / play new game)
- Introduce a Friendship Award (children nominate and award is given at assembly)
- P6 agree with the idea of a friendship award – classes to nominate someone who has been a 'good friend' each week and have this announced at assembly.
- *Socially distanced P1 – 7 buddies.*

Possible Next Steps for 2021/2022

- *Introduce Playground Challenge on last Friday of every month (House Captains could create challenges)*
- *Introduce a Friendship Award*
- *Introduce a Buddy Bus Stop*
- *Introduce a reading den/board game zone*
- *Organise mixed class clubs to encourage everyone to meet new people*
- *Have friendship discussions/groups*
- *Re-introduce buddies for P1 and the Nursery*
- *Allow more time to play with other classes*

School Trips

Currently our trips are planned each year by class teachers. The average cost of trips for pupils is £6. We try to reduce the cost by running class enterprise projects and we will be looking to extend this further next session as part of our work on Financial Education. In addition, we will look to apply for external funding to support the cost of school trips, as well as look to establish an Inclusion Fund in partnership with our Parent Council. We currently do not have a policy for families with more than one child, but will look to establish this. We will also ensure that trips are added to the school diary at the start of the new session so as to avoid families having more than one trip at the same time, as well as remind families that ParentPay can be used as a way to save a small amount of money every week.

Actions completed during 2019/2020

- *The Parent Council helped to fund some excursions for identified children.*
- *All classes were limited to one school trip over the course of the session.*

Suggested Next Steps for 2020/2021

- *Consider reintroducing Summer trips for every class in addition to their educational / topic trip.*
- *Fundraise to pay for Summer trip re Health & Wellbeing (mental wellbeing / physical wellbeing / emotional wellbeing) e.g. sponsored bounce, non-uniform days, etc.*
- *Fundraising events to be scattered throughout the year.*
- *Consider allowing each class to have 2 school trips over the session.*
- **Organise virtual trips**
- *Organise outside visitors via Teams or YouTube channels*
- *Borrow VR Head Sets from the Hub*
- *Use PEF funding to support targeted families with the cost of school trips.*
- *Arrange visitors and keep to social distancing measures.*
- *Look for more free school trips.*
- *Use parks and open spaces more.*
- **Investigate use of virtual school trips.**

Possible Next Steps for 2021/2022

- *Use PEF funding to support targeted families*
- *Raise awareness of facility to pay up trips on ParentPay*
- *Arrange local trips that are free/within walking distance*
- *Utilise David Livingstone Centre*
- *School to provide snack for break during school trips*
- *Look at free/low cost venues*
- *Organise more fundraising activities, e.g. sponsored bounce, craft fayre, button badges*
- *Have more local trips, e.g. local park, David Livingstone Centre*
- *Let families decide how much money to take for gift shops*
- *Raise money to support the cost of school trips*
- *Sell things that we don't need*

Eating at School

Last school year we had 21.0% of pupils who were in receipt of Free School Meals. We are aware that there may be a stigma associated with a free lunch and we try to reduce this by not issuing tickets. We estimate that approximately 75% of pupils who are eligible for Free School Meals take up their entitlement, although not every day. In order to increase that percentage we have included a school lunch as part of our P1 Induction sessions this year.

Actions completed during 2019/2020

- *A school lunch was planned as part of our P1 Induction session, but, unfortunately, this was unable to take place due to lockdown.*

Suggested Next Steps for 2020/2021

- ***Continue with current lunch ordering system as this helps to reduce stigma associated with being in receipt of free school meal.***
- *Organise more taster sessions.*
- ***Have photographs of menu so that children can see what the different options are.***
- ***Regular posting of menu on App***
- *House Captains to promote school meals at assembly*
- *Healthy eating challenge with points going to Houses for good choices, perhaps a prize for most stickers?*
- *Reduce cost of school meals*
- *More cooking in school.*
- *Introduce a Healthy Eating Challenge.*

Possible Next Steps for 2021/2022

- *Introduce parent cooking workshops*
- *Organise more taster sessions to reduce food waste*
- *Increased promotion of Breakfast Club*
- *Buddy Lunch – P7s encourage P1s to eat school dinner*
- *Lower cost school lunch for P5-7*
- *Consult children about lunch menu choices*
- *More class cooking*
- *Include cooking in special focus weeks, e.g. Scots Week, Health Week, etc*
- *Introduce free school dinners for all*
- *Have more food days*

Fun Events

At David Livingstone Memorial Primary School we recognise that events planned for enjoyment can actually put added pressure on to families. We intend to look carefully at attendance and participation in these events in order to see if there are any poverty-related patterns that require action. As with school trips, our Fun Events are planned by class teachers, as well as some by the Parent Council. We now need to ensure that all of these events are put in the diary at the start of session to ensure that they are evenly spaced out over the year. When young people cannot afford to take part in any activity, we ensure they can still experience it by requesting a donation and subsidising the children concerned using school funds. We currently fund raise by having a sponsored event at the start of each new session and understand that not all families are able to contribute so we just ask for a donation. The Parent Council are also looking into bag-packing at a local supermarket so that it does not involve families from the school each time.

Actions completed during 2019/2020

- *The children were not charged for any fun events organised by the Parent Council.*
- *We did not have any sponsored events during the session.*

Suggested Next Steps for 2020/2021

- *Consider having a Dress Up Day (Halloween) in each class with a window display or parade and recycling of costumes if children cannot afford them.*
- *Organise a Fun Day / Sports Day / Assault course*
- *Organise a sponsored walk / skip (Redlees/Strathclyde Park?)*
- *Cooking or baking to be completed in class as part of Scots Week*
- *Sponsored pyjama/slippers day.*
- *Halloween/Christmas craft days in school.*
- *Classrooms to decorate their own doors with a theme (door competition).*
- *Classroom show and tells.*
- *World Book Day event*
- *Mini sports days/ afternoons with a theme e.g. Highland Games.*
- *Sponsored events like sponsored bounce.*
- *Fun day with buddies.*
- *Parent Council liked ideas suggested.*

Possible Next Steps for 2021/2022

- *Consider having a Dress Up Day (Halloween) in each class with a window display or parade and recycling of costumes if children cannot afford them.*
- *Organise a Fun Day / Sports Day / Assault course*
- *Organise a sponsored walk / skip (Redlees/Strathclyde Park?)*
- *Cooking or baking to be completed in class as part of Scots Week*
- *Christmas friezes/parties*
- *Active Schools to organise assault course/activities day*
- *Health Week to include outdoor activities and a bake off?*
- *Buddy lunch for P7/P1 to be held once per week/month*
- *Use more equipment for Sports Day*
- *Encourage local drama groups to visit*
- *Fun maths competitions between classes*
- *More free fun days*

- *Sponsored bounce*
- *Bake sale*
- *Fundraisers*
- *Bring back 'old-fashioned' Sports Day*
- *Enter competitions like painting hippo/Oor Wullie*
- *Free tickets for sports events*
- *Fundraise so we can have more events*
- *Ask parents for help*

School Clubs

At David Livingstone Memorial Primary School we have a range of clubs, including multi-sports, football, netball, cross country, choir and cricket. We normally charge £1 per young person to take part if the club takes place after school and we are using a visiting coach. For children who receive Free School Meals we negate the charge. All lunchtime clubs are free. Some clubs may require specific equipment, e.g. football boots, and will do what we can to help families who may not be able to afford these by adding these items to our recycling rail at the front of the school. We already provide a strip and a tracksuit for any children who are representing the school at a sports festival or competition.

Actions completed during 2019/2020

- *There was no charge for any after-school club.*

Suggested Next Steps for 2020/2021

- *Consider introducing online clubs, e.g. Art Club, Keep Fit, Storytelling Club*
- *All clubs will need to be managed in accordance with guidelines when go-ahead is given to restart activities.*
- ***Take into account health & wellbeing of the children when these activities are not available.***
- *At present this is not a viable option due to staggered breaks / lunches etc. There are also no classes mixing at present. Hopefully by Term 3 cross country / coding etc can be offered.*
- *Bike club – bring own bikes (like Bikeability).*
- *Class multi-sports club. Activities such as gymnastics, football, running, etc.*
- *Re-introduce sports clubs.*
- *Consider use of online clubs.*

Possible Next Steps for 2021/2022

- *Re-introduce after school/lunchtime clubs with the use of Active Schools instructors (netball, football, cross country, athletics)*
- *Involve local organisations, e.g. Scouts, Boys Brigade, Brownies, etc.*
- *Consider whether or not online clubs would be viable due to poor Wifi in school and many children would now benefit more from face-to-face activities*
- *More after-school clubs that are free*
- *Reintroduce Friday clubs with mixed classes*
- *More sports clubs*
- *More bike racks*
- *Introduce a cooking club*
- *Introduce a fitness club*
- *More arts and crafts clubs*
- *Introduce an ICT/coding club*
- *Have Active Schools clubs at lunchtime in winter*

Home Learning

We try to reduce the cost of learning at home as much as possible by providing craft materials, as required. We currently do not have a policy in the school about lending equipment for pupils who may struggle, but staff try to keep abreast of individual circumstances and ensure that any homework activity can be completed by *all* pupils no matter their family circumstances. Homework is not linked to our Behaviour Policy, although parents/carers will be alerted if this happens regularly in order that support can be offered, as required. Next session, we will be looking to introduce homework clubs to support those children who may be struggling, as well as increase opportunities for family learning within the school.

Actions completed during 2019/2020

- *A P4-7 homework club was introduced for identified children.*
- *Junk materials were available in classes for children to take home, if needed.*
- *Staff reduced the number of home learning tasks that involved the children having to make something.*
- *Some identified families received resource packs from the local authority during lockdown.*
- *All children were issued with some resources when schools closed in March 2020. We also notified parents/carers that additional resources were available for collection from outside the school once staff were allowed back in the building during Term 4.*

Suggested Next Steps for 2020/2021

- *During lockdown, IT resources were restricted to families on FME list – maybe this needs to be reviewed to include families with 2/3 school age children?*
- ***Paper packs should be provided – we need to remember not all parents are IT literate as there may be literacy issues.***
- ***All children have their own learning pack which, should we revert to blended learning, can go home.***
- ***Google Classroom has been set up although many children have still to enrol. Perhaps SMT could phone home to find out if there are reasons why children not engaged?***
- ***2-week contingency home learning packs have been prepared by all staff***
- ***Further staff training on the use of Google Classroom***
- ***Parent guidelines / guidance regarding Google Classroom to be produced.***
- ***Use PEF funding to support targeted families with resources for home learning.***
- ***Video tutorials for home learning tasks.***
- ***Able to speak to a teacher for help.***
- ***Favourite activities during lockdown were: science, art, research tasks, PE challenges***
- ***More instructions on home learning for both pupils and parents.***
- ***Issue resource pack for home.***
- ***Paper copies of work sent home instead of online.***

Possible Next Steps for 2021/2022

- *Issue homework packs*
- *Introduce a monthly themed challenge organised by SMT, e.g. Fitness, Art, Creativity. Participation to be rewarded by House Points*

- *Use Google Classroom for homework in Upper School*
- *Provide packs of homework resources (pencils, sharpener, pens, paper)*
- *Issue paper homework if needed*
- *More Chromebooks*
- *Give out Chromebooks to use at home*
- *Use Google Classroom*
- *Ask parents to give back things that we don't need*