



Education Resources
Executive Director **Tony McDaid**
Head Teacher **Linda Callender**
David Livingstone Memorial Primary School

Nursery parents/carers

Our ref: LC
Your ref:
If calling ask for: Linda Callender
Phone: 01698 823680
Date: 18th February 2021

Dear Parent/Carer

Phased Return – 22nd February 2021

I hope that you and your family are keeping safe and well. As you probably already know, the First Minister confirmed yesterday that schools will re-open full-time for nursery and P1-3 children on Monday, 22nd February as part of a phased return. This will then be reviewed before a decision is made on the return to face-to-face teaching for children in P4-7 who will continue to engage in online learning at present.

As of Monday, we are being asked to manage a full-time return for all our nursery and P1-3 children, whilst still continuing to plan and deliver online remote learning for all of our P4-7 children, as well as run our school hub for P4-7 children who are either vulnerable or whose parents are key workers. In addition, I have also to consider staff who are shielding and who are required to work from home at the present time. As a consequence of all of this, I have had to make a few changes to our staffing provision in order to be able to manage things across the whole school. Please also be aware that all arrangements have to remain flexible at this moment in time and that everything is subject to change. However, we will keep you fully informed throughout and give you as much notice as we possibly can should any changes be necessary.

Unfortunately, both Mrs Sorbie and Mrs Iles (our current nursery teachers) will be covering the P1/2 class on our initial return to school on a temporary basis. Nevertheless, we will still have enough staff to meet the ratios required in our nursery, keeping the children in pods of 8 with one adult per pod. Each child will also continue to have their own named key worker.

In addition, we also have a new Early Years Support Worker who is starting with us on Monday, 22nd February. Her name is Mrs Gilmartin and she is already very excited about meeting the children and the staff. I am sure that everyone will make Mrs Gilmartin feel very welcome and we look forward to welcoming her as part of our team.

School Hub

Our school hub for families of key workers who require emergency childcare to allow them to attend work will still continue to operate for our P4-7 children whilst the P1-3s and nursery children return to their classes. If you wish to apply for a place, please access the link below or look at the link that has been posted on our school app.

<https://forms.gle/UUVSfWQKHdtyKtk46>

Morven Avenue, Blantyre, G72 9JY Phone: 01698 823680 Fax: 01698 712830
Email: gw14dlmpsoffice@glow.sch.uk



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Please remember that this provision is only available if both parents are key workers (or one parent if you are part of a single parent family) and there are no other childcare options available to you.

In preparation for our phased return, schools across Calderside Learning Community have worked together to try to ensure consistency in approach, although please bear in mind that there may be a few differences to suit the context of each individual establishment.

Most of the information that was issued in my letter at the start of session in August 2020 still applies, with just a few amendments in light of updated mitigations. Please ensure that you read this letter in its entirety to ensure that everyone has a shared understanding of the procedures and protocols that we have in place.

I understand that some parents and children may have concerns about nurseries reopening, but please be reassured that the safety of our children and staff is paramount in all of our decision-making and follows the advice that we have received from the Scottish Government and South Lanarkshire Council. We also have a robust risk assessment in place and have published this on our school website should you wish to access it.

To ensure that we comply with the guidance on social distancing and good hygiene, the following procedures have been put in place at David Livingstone Memorial Primary School Nursery Class:

Traffic Management

- Only staff and people who are visiting the school will be allowed to enter the car parks, along with any authorised vehicles responsible for transporting children to school (such as taxis organised by SLC), and anyone who displays a blue badge. The drop-off zone will also be out of use and parents/carers are asked to park in the car park across the road from the school or in the neighbouring streets, remembering not to block anyone's driveway.
- Scottish Government and SLC advice states that children should not travel to school in cars with other households.

Entrance and Exit from Nursery

- All children must enter the nursery via the nursery entrance.
- Only one adult should drop off/pick up their child at the end of the day, remembering to keep doorway clear at all times.
- All adults are required to wear a face covering (unless exempt) and to stay 2m apart from others (including staff). There are 2m markers along the length of our nursery fence to enable you to do this whilst you are waiting to drop off/collect your child.
- Please keep to your allocated time for drop off/collection to reduce congestion for everyone.
- Please ensure that you adhere to the 2m 'safe zone' when dropping off your child in the morning. If your child is upset, a member of staff will come to you to collect them.
- No adults will be allowed to enter the building.
- Starting and finishing times will be staggered to allow children to arrive and leave safely at the end of the day. These are as follows:

Learning Pod	Start Time	Finishing Time
Learning Pod 1	8.45am	2.45pm
Learning Pod 2	8.55am	2.55pm
Learning Pod 3	9.05am	3.05pm

- A designated member of nursery staff will greet your child at the door and will welcome into the cloakroom.

Learning and Teaching

- All children will be allocated to a 'learning pod'. Each learning pod will contain a maximum of 8 children.
- Where possible, the same adult will remain with each learning pod throughout the day, except when staff have their own breaks.

- Each learning pod will move between 3 separate hubs/learning zones during the day, one of which will be outdoors.
- All equipment will be sanitised before the children move to a new hub/learning zone.
- All children will be allocated their own outdoor jacket and wellington boots which will be kept for their own use.

Access to the Establishment

- A hand sanitiser will be available at the entrance to both the nursery and the school.
- Parents/carers are asked to phone or email the nursery, rather than visiting the building.
- All visitors are asked to sign in and out the building using their own pen.

Movement within the School

- Everyone should keep to the left-hand side of the corridor when moving around the building.
- All corridors have been cleared of any additional furniture.
- The nursery playroom and all classrooms have had hand sanitisers fitted. They will also have a supply of tissues and a lidded bin.
- Where possible, doors will remain open.
- The janitor/day cleaner will undertake regular clearing of contact areas, such as door handles.
- The janitor will regularly replenish soap, paper towels and hand sanitiser in communal areas throughout the day.

Snack and Lunchtimes

- Each learning pod will have time for snack during one of their 'learning hubs'.
- Snack will be provided free of charge.
- The children's choices for lunch will be the same as the older children in the school. A copy of the school lunch menu is available on our school website. It is also displayed on a board at the 2m drop-off zone. Please ensure that you discuss the lunches with your child before he/she enters the nursery.
- Lunch will be eaten in the school dinner hall.
- Children will sit in their learning pods for lunch.
- Seats and tables will be sanitised after each learning pod.
- Hand sanitiser will be available at the entry and exit of the dinner hall.
- If children are bringing a packed lunch to nursery, this should be left in the cloakroom.
- Packed lunch boxes should be washed every night.
- Children should have their own ice pack in their packed lunch. At present, we are unable to check temperatures and we also cannot add ice packs to a child's packed lunch box.

Nursery Playroom

- Children will wash their hands at regular points throughout the day, namely when they enter the nursery, before snack, after snack, before lunch, after lunch, before they go outside, after they go outside and before they go home.
- Windows and doors will remain open, where possible.
- Children are required to have a change of shoes.
- Hand sanitiser dispensing units have been mounted in all classrooms and in public areas.
- The janitor will regularly replenish soap, paper towels and hand sanitiser throughout the day.
- All soft toys and soft furnishings (such as cushions) have been removed.
- Children should not bring toys or non-essential items to nursery.

Clothing

- Parents are asked to ensure that their child's clothing is washed regularly.
- Parents are asked to provide a change of clothing for their child in case they have an accident. This will be placed in your child's own tray.

Other

- All school staff, including Facilities and Catering staff, have been invited to take part in the Lateral Flow testing programme in order to identify and isolate asymptomatic sufferers of COVID-19. This programme will run twice weekly in line with Scottish Government and South Lanarkshire Council guidance.
- An isolation room has been set up in the school to be used for anyone (adult or child) who starts to display symptoms of Covid-19. **Parents must contact the nursery or school immediately if their child or another family member is displaying symptoms and should not visit the nursery or school until the recommended self-isolation period is over.**
- Only one visitor will be allowed in the nursery or school at any time.
- If your child has a medical need, we will contact you to discuss arrangements for this, including the possible use of PPE for staff.
- All deliveries will be wiped once they have come into the building.
- Where possible, maintenance work in the building will be completed outwith nursery hours.

I hope that this helps to ease any anxieties that you may have had about nurseries re-opening. If you have any questions or concerns in relation to our phased return in August, please do not hesitate to contact me by either phoning the school (01698 823680) or by emailing the school office (gw14dlmpsoffice@glow.sch.uk).

I would personally like to thank you for your patience and understanding during this unprecedented time. The support for our remote learning on our Learning Journals has been incredible and we have been so impressed with the levels of engagement and participation in the tasks and activities undertaken. You should all feel very proud of everything that you have managed to achieve as we most certainly are!

In the meantime, please continue to look after yourselves and your families. We will continue to post regular updates on our Learning Journals, as well as on school website, app and Twitter, so remember to look out for these.

Thank you for your continued support.

Yours sincerely

Linda Callender
Head Teacher