



**Education Resources**  
Executive Director **Tony McDaid**  
Head Teacher **Linda Callender**  
**David Livingstone Memorial Primary School**

*Nursery parents/carers*

**Our ref:** LC  
**Your ref:**  
**If calling ask for:** Linda Callender  
**Phone:** 01698 823680  
**Date:** 5<sup>th</sup> August 2020

Dear Parent/Carer

**Revised Nursery Recovery Plan – August 2020**

I hope that you and your family are keeping safe and well and you have managed to enjoy some time to relax over the summer.

Last week, the Scottish Government confirmed the decision to re-open schools and nurseries in August 2020. Earlier this week, Mr Tony McDaid, the Executive Director of South Lanarkshire Council's Education Resources, issued a letter outlining the local authority's model of recovery for schools which explained the managed re-opening of schools between Wednesday 12<sup>th</sup> and Friday 14<sup>th</sup> August 2020, with all children back at school full-time on Monday 17<sup>th</sup> August 2020. We are planning to use a similar format for our nursery to ensure that all children have the opportunity to settle into a completely new routine within a small group in the first instance, especially since they will all be attending nursery for a full day for the first time.

I understand that some parents and children may have concerns about nurseries reopening, but please be reassured that the safety of our children and staff is paramount in all of our decision-making and follows the advice that we have received from the Scottish Government and South Lanarkshire Council. To ensure that we comply with the guidance on social distancing and good hygiene, the following procedures have been put in place at David Livingstone Memorial Primary School Nursery Class:

**Patterns of Attendance for the Managed Return to Nursery**

- Tuesday 11<sup>th</sup> August 2020 will be a staff inset day - no children should attend.
- On Wednesday 12<sup>th</sup> August 2020, only children in Pod 3 (9.05am – 3.05pm session) should attend.
- On Thursday 13<sup>th</sup> August 2020, only children in Pod 2 (8.55am – 2.55pm session) should attend.
- On Friday 14<sup>th</sup> August 2020, only children in Pod 1 (8.45am – 2.45pm session) should attend.
- From Monday 17<sup>th</sup> August 2020, all children should attend every day at their allocated times.

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## Traffic Management

- Only staff and people who are visiting the school will be allowed to enter the car parks, along with any authorised vehicles responsible for transporting children to school (such as taxis organised by SLC), and anyone who displays a blue badge. The drop-off zone will also be out of use and parents/carers are asked to park in the car park across the road from the school or in the neighbouring streets, remembering not to block anyone's driveway.
- Scottish Government and SLC advice states that children should not travel to school in cars with other households.

## Entrance and Exit from Nursery

- All children must enter the nursery via the nursery entrance.
- Only one adult should drop off/pick up their child at the end of the day, remembering to keep gates clear and to stay 2m apart from others. Please keep to your allocated time to reduce congestion for everyone.
- No adults will be allowed to enter the building.
- Starting and finishing times will be staggered to allow children to arrive and leave safely at the end of the day. These are as follows:

Learning Pod	Start Time	Finishing Time
Learning Pod 1	8.45am	2.45pm
Learning Pod 2	8.55am	2.55pm
Learning Pod 3	9.05am	3.05pm

- If you cannot remember your child's starting and finishing time, please contact the school on Tuesday, 11<sup>th</sup> August so that we can let you know.
- A designated member of nursery staff will greet your child at the door and will welcome into the cloakroom.

## Learning and Teaching

- All children will be allocated to a 'learning pod'. Each learning pod will contain a maximum of 8 children.
- Where possible, the same adult will remain with each learning pod throughout the day, except when staff have their own breaks.
- Each learning pod will move between 3 separate hubs/learning zones during the day, one of which will be outdoors.
- All equipment will be sanitised before the children move to a new hub/learning zone.
- All children will be allocated their own outdoor jacket and wellington boots which will be kept for their own use.

## Access to the Establishment

- A hand sanitiser will be available at the entrance to both the nursery and the school.
- Parents/carers are asked to phone or email the nursery, rather than visiting the building.
- All visitors are asked to sign in and out the building using their own pen.

## Movement within the School

- All corridors have been split in half using markers. Everyone should keep to the left-hand side of the corridor when moving around the building.
- All corridors have been cleared of any additional furniture.
- 2m distance markers are shown in all corridors through the use of arrows to indicate directional flow.
- The nursery playroom and all classrooms have had hand sanitisers fitted. They will also have a supply of tissues and a lidded bin.
- Where possible, doors will remain open.
- The janitor will undertake regular clearing of contact areas, such as door handles.
- The janitor will regularly replenish soap, paper towels and hand sanitiser in communal areas throughout the day.

## Snack and Lunchtimes

- Each learning pod will have time for snack during one of their 'learning hubs'.
- Snack will be provided free of charge.
- The children's choices for lunch will be the same as the older children in the school. A copy of the school lunch menu is available on our school website.
- Lunch will be eaten in the school dinner hall.
- Children will sit in their learning pods for lunch.
- Seats and tables will be sanitised after each learning pod.
- Hand sanitiser will be available at the entry and exit of the dinner hall.
- If children are bringing a packed lunch to nursery, this should be left in the cloakroom.
- Packed lunch boxes should be washed every night.
- Children should have their own ice pack in their packed lunch. At present, we are unable to check temperatures and we also cannot add ice packs to a child's packed lunch box.

## Nursery Playroom

- Children will wash their hands at regular points throughout the day, namely when they enter the nursery, before snack, after snack, before lunch, after lunch, before they go outside, after they go outside and before they go home.
- Windows and doors will remain open, where possible.
- Children are not required to bring in a change of shoes at present.
- Hand sanitiser dispensing units have been mounted in all classrooms and in public areas.
- The janitor will regularly replenish soap, paper towels and hand sanitiser throughout the day.
- All soft toys and soft furnishings (such as cushions) have been removed.
- Children should not bring toys or non-essential items to nursery.

## Clothing

- Parents are asked to ensure that their child's clothing is washed regularly.
- Parents are asked to provide a change of clothing for their child in case they have an accident. This will be placed in your child's own tray.

## Other

- An isolation room has been set up in the school to be used for anyone (adult or child) who starts to display symptoms of Covid-19. **Parents must contact the nursery or school immediately if their child or another family member is displaying symptoms and should not visit the nursery or school until the recommended self-isolation period is over.**
- Only one visitor will be allowed in the nursery or school at any time.
- If your child has a medical need, we will contact you to discuss arrangements for this, including the possible use of PPE for staff.
- All deliveries will be wiped once they have come into the building.
- Where possible, maintenance work in the building will be completed outwith nursery hours.

I hope that this helps to ease any anxieties that you may have had about nurseries re-opening. If you have any questions or concerns in relation to our phased return in August, please do not hesitate to contact me by either phoning the school (01698 823680) or by emailing the school office ([gw14dlmpsoffice@glow.sch.uk](mailto:gw14dlmpsoffice@glow.sch.uk)).

Thank you for your patience and understanding during this challenging time. I cannot wait to see the children back in nursery in August! We will continue to post regular updates on our learning journals, as well as our school website, app and Twitter, so remember to look out for these.

Yours sincerely

**Linda Callender**  
**Head Teacher**