

David Livingstone Memorial Primary School Nursery Class

Duty of Candour Report

April 2019 – March 2020

All health and social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, are offered appropriate support and that organisations learn how to improve in the future.

An important part of this duty is that we provide an annual report about the duty of candour in our service, David Livingstone Memorial Nursery. This short report describes how our care service has operated the duty of candour during the time between 1st April 2019 and 31st March 2020. We hope you find this report useful. Types of 'unexpected or unintended incidents' are detailed below.

1. How many incidents happened to which the duty of candour applies?

In the last year, there has been no incidents to which the duty of candour applied.

| <u>Type of unexpected or unintended incident</u> | <u>Number of times this happened</u> |
|--|--------------------------------------|
| Someone has died | 0 |
| Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions | 0 |
| Someone's treatment has increased because of harm | 0 |
| The structure of someone's body changed because of harm | 0 |

| | |
|--|---|
| Someone's sensory, motor or intellectual functions is impaired for 28 days or more | 0 |
| Someone experienced pain or psychological harm for 28 days or more | 0 |
| A person needed health treatment in order to prevent them dying | 0 |
| A person needed health treatment in order to prevent other injuries | 0 |

2. Information about our policies and procedures

Where something has happened that triggers the duty of candour, our staff report this to a member of the Senior Management Team who has responsibility for ensuring that the duty of candour procedure is followed. A member of the Senior Management Team records the incident and reports as necessary to the Care Inspectorate. When an incident has happened, a learning review will take place. This allows everyone involved to review what happened and identify changes for the future. All new staff learn about the duty of candour through the Duty of Candour online module. We know that serious mistakes can be distressing for staff as well as people who use care and their families. Where staff members, parents or children are affected by the duty of candour, we will endeavour to support as necessary.

3. Other information

This report will be displayed within the setting of David Livingstone Memorial Nursery and on the school's website.

For more information about the duty of candour please refer to our David Livingstone Memorial I Nursery Duty of Candour policy. This can be found on the David Livingstone Memorial Primary School website. A copy of the policy is also included within the Nursery Policy folder, located in the nursery welcome area.

If you would like more information about our nursery, please contact us using the following details:

David Livingstone Memorial Primary School Nursery, Morven Avenue, Blantyre,
G72-9JY

01698-823680 (School Office)

Our next annual report is due to be published in April 2021.